



BOARD OF COUNTY COMMISSIONERS

301 South Monroe St.
Tallahassee, Florida 32301
(850) 488-4710

Commissioners:

BILL PROCTOR
District 1

JANE SAULS
District 2

DAN WINCHESTER
District 3

TONY GRIPPA
District 4

BOB RACKLEFF
District 5

ED DePUY
At Large

CLIFF THAELL
At Large

PARWEZ ALAM
County Administrator
(850) 488-9962

HERBERT W.A.
THIELE
County Attorney
(850) 487-1008

February 24, 2005

Mr. Paul Burris
Partner's for Highway Safety
1920 Thomasville Road
Suite 200
Tallahassee, FL 32308

RE: Lease Payments

Dear Mr. Burris:

As of this date, you are two months delinquent in your lease payments to Leon County. The terms of your lease state that your lease payments must be paid in advance the first of each month. We are requesting that you remit a check in the amount of \$1,220.00, covering the months of January and February, 2005, to this office by 5:00 PM, March 1, 2005.

If payment is not received, we intend to turn this over to our County Attorney's office for collection.

If you have any questions regarding this, please feel free to call me at 488-1948.

Sincerely,

Sharon C. Johnson
Operations Manager
Facilities Management